Schedule of Remuneration and Expenses of Unelected Senior Officials of

# **Tobacco Plains Indian Band**

Year ended March 31, 2019 (Unaudited)



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#### INDEPENDENT PRACTITIONERS' REVIEW ENGAGEMENT REPORT

To Chief and Council of Tobacco Plains Indian Band

We have reviewed the accompanying Schedule of Remuneration and Expenses of Unelected Senior Officials of Tobacco Plains Indian Band for the year ended March 31, 2019 and other explanatory information (together "the schedule"). The schedule has been prepared by management in accordance with the requirements of the Indigenous Services Canada ("ISC") Reporting Guide.

Management's Responsibility for the Schedule

Management is responsible for the preparation of the schedule in accordance with the requirements of the ISC Reporting Guide, and for such internal control as management determines is necessary to enable the preparation of the schedule that is free from material misstatement, whether due to fraud or error.

Practitioners' Responsibility

Our responsibility is to express a conclusion on the accompanying schedule based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of the schedule in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedure, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on this schedule.



#### Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the Schedule of Remuneration and Expenses of Unelected Senior Officials of Tobacco Plains Indian Band for the year ended March 31, 2019 is not prepared, in all material respects, in accordance with the requirements of the iISC Reporting Guide.

#### Basis of Accounting and Restriction on Use

We draw attention to Note 1 to the schedule, which describes the basis of accounting. The schedule is prepared to provide information to Tobacco Plains Indian Band and ISC for complying with Tobacco Plains Indian Band annual reporting requirements with ISC. As a result, the schedule may not be suitable for another purpose. Our conclusion is not modified in respect of this matter.

Our report is intended solely for Tobacco Plains Indian Band and ISC and should not be used by parties other than Tobacco Plains Indian Band and ISC.

**Chartered Professional Accountants** 

Kelowna, Canada

July 23, 2019

## TOBACCO PLAINS INDIAN BAND SCHEDULE OF REMUNERATION AND EXPENSES PAID TO UNELECTED SENIOR OFFICIALS

### YEAR ENDED MARCH 31, 2019

Position/Title	<u>Months</u>	<u>Salaries</u>	Other Remuneration (Note 2)	Expenses Reimbursed as part of other remuneration (Note 3)	<u>Total</u>
Band Administrator	12	68,000	400	3,277	71,677
	_	68,000	400	3,277	71,677

- Note 1: The Schedule of Remuneration and Expenses of Chief and Council of Tobacco Plains Indian Band has been prepared in accordance with the requirements of the Indigenous Services Canada ("ISC") Reporting Guide, Section 7.3 Schedules of Remuneration and Expenses. The schedule is prepared to provide information to Tobacco Plains Indian Band and ISC for complying with Tobacco Plains Indian Band's annual reporting requirements with ISC. As a result, the schedule may not be suitable for another purpose.
- Note 2: The number of months during the fiscal year that the individual was on staff.
- Note 3: Remuneration means any salaries, wages, commissions, bonuses, fees, honoraria, dividends and reimbursement of expenses
   including the costs of transportation, accommodation, meals, hospitality and incidental expenses and any other monetary benefits
  and non-monetary benefits